

NMRID Board of Directors' Meeting Agenda

September 27, 2015

10:00AM- 12:00 PM

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Rebecca De Santis, President	X	
Andrea Ginn, Vice President	*X	
Julie Nagle, Secretary	X	
Mary Collard, Treasurer		X
Lesley Siegel, Member at Large	X	
Trena Franck, Member at Large	X	
Rachael Masillas, Member at Large	X	

- * Joined Late
- ** Left Meeting Early
- *** Virtual Presence
- **** Resigned from Office

I. Call to Order: Rebecca De Santis 9:19am

II. RID Region IV Vision Statement: The vision of RID Region IV is to promote a community that inspires personal and professional transformation by offering cutting edge and innovative opportunities that honor the evolving and diverse needs of its membership.

III. Board Reports

A. President-Rebecca De Santis

1. Annual Report
 - a) Was compiled and sent in to HQ on August 30th
 - b) Contains 5 different attachments
2. Update on committee work
 - a) President has been working closely with both the community Engagement Committee and the Professional Development Committee.
 - b) Drafted the Community Engagement committee P & P.
3. Discussed efficient use of Mail Chimp

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4. Update on RID National News
 - a) Staffing changes
 - b) FAQ for moratorium is available
 - c) FAQ for NM/Letter to members?

- B. Vice President-Andrea Ginn
 1. Went to NMAD meeting to represent NMRID
 - a) NMRID regardless of moratorium we are concerned about quality of interpreters.
 - b) NMAD will begin sending a representative to NMRID board meetings.
- C. Secretary-Julie Nagle
 1. No report
- D. Treasurer-Mary Collard
 1. Treasurer's Report Membership Meeting: 9/27/15
 - a) Financial Summary for July 1, 2015- Sept 24, 2015 Beginning Balance: \$ 9,475.60 Ending Balance: \$ 9,320.17

Credits/Deposits

Contributions/Gifts/Grants	\$1,200.00
Membership Dues	\$1,420.00
CEU Processing	\$ 230.00
Kevin Williams Workshop	\$ 505.00
NMRID DC-S Book Club	\$ 200.00
Bank Credit	\$ 4.33
Total	\$ 3,559.33

Debits/Withdrawals

NMRID Library Books	\$ 965.65
Workshop Expenses	\$ 1,617.63
Business Expenses	\$ 182.54

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Member Meeting Cost	\$ 80.39
Bank Fees	\$ 10.38
PayPal Fees	\$ 67.18
Contributions/Gifts/Grants	\$ 190.99
NIC Stipends	\$ 600.00
Total	\$ 3,714.76

- Note: Still waiting for 1 member to contact me about the \$200.00 stipend.

b.) Membership Totals for July 1, 2015- Sept 24, 2015

Certified Members	62
Associate Members	37
Student Members	11
Organizational Members	1
Total Members	111

2. Membership was low, I used the previous years membership list to contact approx. 45 people who had not yet renewed. Membership increased by 26 people.
3. Update on attempt to set up tax-exempt status with local vendors.

*****Action to be taken: Rebecca De Santis will contact RID Headquarters to check in about what procedure is for state chapters in regards to CRS/tax exempt**

4. Update on organizing and digitizing NMRID records.
 - a.) I scanned all or the forms from 2006-2014, saved them on google drive, and threw away originals.
 - b.) Scanned every conference and workshop registration form since 2008 and threw away the originals.
5. Update on PayPal Here (the credit card reader for at the door payments)
 - a) Must have a specific person to be the "owner".
 - b) To set up an owner someone must provided his/her Social Security Number to PayPal.

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6. 3 of the 4 \$200 NIC stipends have been distributed. Waiting for the 4th recipient to send a receipt for registration to sit for the NIC
 - a) One of the recipients needed the money upfront to register for the NIC. This was granted with the understanding that she sign an agreement form to send proof of registration by October 1st, or to return the \$200 back to NMRID.

A. Members at Large-

1. Lesley Siegel
 - a) Update on DCC meeting
 - a. Lesley will become the representative at DCC meetings for NMRID
 - b) Met with Jennie to talk about website and have a username and password to access website to make changes
 - c) Bought a big stack of thank you cards to write thank you notes to people
2. Trena Franck
 - a) No report
3. Rachael Mesillas
 - a) Branding NMRID
 - a. Graphic designer has offered their services pro bono.
 - b. Found a printer that has agreed to donate 1,000 palm cards to us.
 - c. 'Thank you' cards with our new logo should be send to graphic designer and printer.

***** Action to be taken: Lesley will send Thank you cards to Starline printing and CWA Strategic Communications**

II. Committee Reports

- A. Pro-Action: Barb Shaffer
 1. No report
- B. Fundraising: Rachel Mesillas
 1. Upcoming event-October10th is our next fundraising event which will take place at NMSD during their homecoming activities.
- C. Scholarship: Cara Balestrieri
 1. The scholarship committee is revamping the scholarships.
 2. Eliminated the NMRID conference scholarship and are drafting the regional/national conference scholarship to be for national conference only and rewriting the mentoring scholarship as well as making the professional development scholarship more specific and including in the description opportunities for CDI, legal and mental health trainings.
 3. Creating a rubric for assigning point values to each applicant to guide the committee in awarding scholarships.

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4. Trying to draft all applications with neutral wording to accommodate future test name changes by RID so we won't need to redo the applications as RID develops new tests and specialist certificates
- D. Professional Development: Andrea Ginn
 1. 5 registrants for Kevin Williams so far
 2. Book Club will begin October 9th for 10 weeks
 - a) Pilot distance learning
 - b) Registration is full-12 registrants
 - c) Next book Club should begin in January
 3. Nov 14th- Ethical Decision Making Workshop by Brian McKenny
 - E. CMP: Monica Sower
 1. No report
 - F. Community Engagement: Trena Franck
 1. Will look into bringing back NMRID picnic
- III. New Business
- A. Website upgrade
 1. Website information/requests should go to Lesley instead of Jennie
 2. Board will consider switching to Wordpress.org from CMS Made Simple
*****Action Step to be taken: Lesley will talk to Jennie about this switch**
 - B. Possible Town Hall in October
 1. NMRID will investigate the for a Town hall event in October to discuss the moratorium.

Documentation of Motions passed:

1. **EVOTE: Motion 2015.07: Approval of minutes form 8-22-15 board meeting minutes.**
 - a. **Motioned by Julie Nagle, voted to pass with minor change by Rebecca De Santis, seconded by Andrea Ginn. Passed by Majority**