

NMRID Board of Directors' Meeting Agenda

August 22, 2015

10:00AM- 12:00 PM

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Rebecca DeSantis, President	X	
Andrea Ginn, Vice President	X	
Julie Nagle, Secretary	X	
Mary Collard, Treasurer	X	
Lesley Siegel, Member at Large	X	
Trena Franck, Member at Large	X	
Rachael Masillas, Member at Large	X	

- * Joined Late
- ** Left Meeting Early
- *** Virtual Presence
- **** Resigned from Office

In attendance: Claudia Mansilla, Barb Shaffer, Helen Arenholz, Nathan Gomme, Amy Lucero, Risa Roybal, Capree Hartley, Rachelle Clifford, Bri Brubaker, Biffy Ippel

Call to Order: Rebecca DeSantis 10:12am

I. RID Region IV Vision Statement: The vision of RID Region IV is to promote a community that inspires personal and professional transformation by offering cutting edge and innovative opportunities that honor the evolving and diverse needs of its membership.

II. Board Reports

A. President-Rebecca DeSantis

1. Attended RID national conference

a) Reputable Agency Task Force

a. A potential issue in NM due to lack of screening and knowledge of our licensure law

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- b. Idea of better use of the RID DB
 - c. Possible new member category for agencies
 - a. Would include specific code of ethics
 - b) 1.0 CEU for power, privilege and diversity
 - a. We will look forward to exploring CEU opportunities in this area
 - c) Moratorium on ALL performance testing
 - a. Time line Oct 1 to register, before Jan 1 to test
 - a. Hold on EIPA too?
 - b. Risk assessment will be completed by Nov 1. More info to follow
 - c. Have contacted RID Staff about waiving wait period
 - d. Look to new business for how NMRID can help
 - d) OTC
 - a. Was decided by the board to no longer offer the test
 - b. Board decision was vetoed in the business meeting
 - c. OTC will also be on hold
 - e) Networking Opportunities
 - a. May be able to collaborate more with other region 4 ACs
- B. Vice President-Andrea Ginn
 - 1. No report

Rebecca DeSantis added:

 - 2. Retreat to figure goals
 - 3. Community engagement committee has been established to involve more members and provide more brief trainings rather than work shops
 - 4. Will research how to update the website in order to make it more user friendly
- C. Secretary-Julie Nagle
 - 1. No report
- D. Treasurer-Mary Collard
 - A.) Financial Summary for July 1, 2015- Aug 19, 2015

Beginning Balance: \$ 9,475.60

Ending Balance: \$ 9,658.47

Credits/Deposits:

Contributions/Gifts/Grants \$ 1,200.00

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Membership Dues \$ 925.00

CEU Processing \$ 230.00

Total \$ 2,355.00

Debits/Withdrawals:

NMRID Library Books \$ 805.70

Workshop Expenses \$ 1,079.21

Business Expenses \$ 57.54

Bank/PayPal Fees \$ 38.06

Contributions/Gifts/Grants \$ 190.99

Total \$ 2171.50

B.) Membership Totals for July 1, 2015-Aug 19, 2015

Certified Members 57

Associate Members 21

Student Members 6

Organizational Members 1

Total Members 85

C.) Goals for first year of term.

1.) Reduce paper/Digitize paper records that were passed down to treasurer

2.) Set up tax exemption with various businesses

3.) Create a policy for purchasing goods.

a.) Emphases on using tax exempt businesses

b.) Environmental awareness: Buying only compostable plates, cups, utensils, etc.

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- E. Members at Large-
 - 1. Lesley Siegel
 - a) No report
 - 2. Trena Franck
 - a) No report
 - 3. Rachael Mesillas
 - a) NMRID Branding- create a logo-showed preliminary sketches

- III. Committee Reports
 - A. Pro-Action: Barb Shaffer
 - 1. Work with licensure board, Helen Arenholz and NMRID board to discuss how testing moratorium will affect licensure

 - B. Fundraising: Vacant
 - 1. No report received
 - 2. Fill Vacancy-Rachael will take for now, still looking for permanent chair

 - C. Scholarship: Cara Balestrieri
 - 1. We are in the process of changing the Professional development scholarship and eliminating the NMRID annual conference scholarship. We are also drafting new wording regarding the payment process and instead of the recipient presenting proof of registration or payment they can be awarded the scholarship and meet with the treasurer and then the payment can be made directly to the entity. Hopefully we will have the drafts ready soon for board review

 - D. Professional Development: Andrea Ginn
 - 1. Workshops Completed:
 - a) March 7-8: NMRID co-sponsored Street Tour along with CDHH, UNM, and CNM. NMRID provided sponsorship in the form of CEU processing. There were approximately 50 registrants; the event was successful and well received.
 - b) March 16: NMRID hosted a group viewing of an NCIEC webinar "Case Studies on Interpreting in Healthcare Settings" at NMCDHH offices. There were a total of 11 participants.
 - c) June 12-14: Betty Colonomos: Foundations I Workshop was hosted by NMSD. NMRID is facilitated the financial aspects of the workshop (registration, honorarium, misc. presenter expenses, etc.), NMSD is providing the venue and on-site logistics, and NMCDHH has been involved in the planning process for this event.
 - d) 27 participants

 - 2. Future Events:

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- a) October 17: Kevin Williams: Analyzing Educational Discourse. Will be hosted in the NMCDHH Conference Room.
- b) November 12: Brian McKenny: Ethical Decision Making. Will be hosted in the NMCDHH Conference Room.

E. CMP: Monica Sower

- 1. For the FY year dating July 1, 2014 to June 30, 2015 the NMRID CMP has processed the following:

8 Sponsored Initiated Activities

6 PINRA's

6 Independent Studies

7 Academic Coursework

- 2. The RID national office said that audits of all CMP sponsors would begin March 2014. As of yet, NMRID doesn't have word on when we will be audited but it will probably be coming sometime in the new FY.

F. Community Engagement: Trena Franck

- 1. The Community Engagement Committee plans to host a Meet-and-Greet in Las Cruces and Santa Fe.

IV. New Business

A. RID Performance Test- Motion for NMRID to suspend providing scholarships until further notice in order to reallocate up to \$800 of funds which will be used to support members who require to test for the RID performance before January 1, 2016. A stipend of \$200 which will be prioritized based on the amount of time that is remaining before an individual's interpreting license expires.

**a) Motioned by Mary Collard; Seconded by Lesley Siegel
Passed Unanimously**

B. Pro-Action committee

- 1. Has been an ad hoc committee since 1997. It was established set up due to a lack of interpreter referral agencies. It now helps to determine how to track qualifications, partner with NAD and the New Mexico licensure board.
- 2. Proposal to make Pro-Action a standing committee will be made in the Procedures Manual

C. Motion to change bylaws: P.O. Box access change

- 1. **Section 6. Directors and Their Duties**

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- a) **Secretary**
 - a. **The Secretary shall maintain a Post Office Box for NMRID (remove)**

2. Section 6. Directors and Their Duties

- a) **Treasurer**
 - a. **The Treasurer shall maintain a Post Office Box for NMRID. (add)**
Motioned by Mary Collard; Seconded by Lesley Siegel
Passed Unanimously

V. Public Comment

- A. Sept 13-Symposium for Phyllis Wilcox, \$25 in the morning, afternoon is free
- B. Phyllis Wilcox was nominated for the 50 most influential RID members in the first 50 years- It was announced at the RID conference 2015 that she has been selected.

VI. Executive session-not needed

VII. Lesley Siegel motioned to adjourn, Rachel Mesillas seconded

VIII. Motion passed unanimously at 10:44am

Documentation of Motions passed:

- 1. Motion 2015.06: NMRID will suspend providing scholarships until further notice in order to reallocate up to \$800 of funds which will be used to support members who require to test for the RID performance before January 1, 2016. A stipend of \$200 which will be prioritized based on the amount of time that is remaining before an individual's interpreting license expires.**
 - a) **Motioned by Mary Collard; Seconded by Lesley Siegel**
Passed Unanimously
- 2. Motion 2015.07: P.O. Box access change**
 - a) **Section 6. Directors and Their Duties**
 - a. **Secretary**
 - b. **The Secretary shall maintain a Post Office Box for NMRID (remove)**
- 3. Section 6. Directors and Their Duties**
 - a) **Treasurer**
 - a. **The Treasurer shall maintain a Post Office Box for NMRID. (add)**
Motioned by Mary Collard; Seconded by Lesley Siegel

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Passed Unanimously