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NMRID Board of Directors Quarterly Meeting Minutes

Board Meeting

April 30, 2010

I. Call to Order- 7:05

Attended by:

President: Dana Sumrow

Vice-President: Rhiannon Sykes Chavez

Secretary: Julianne Frenzel

Treasurer: Cara Balestrieri

Members at Large: Heather Park, Amanda Montoya, Jennie McDonough

II. RID Vision Statement: *The vision of RID Region IV is to promote a community that inspires personal and professional transformation by offering cutting edge and innovative opportunities that honor the evolving and diverse needs of its membership.* Read by Dana Sumrow

III. Board Reports

President- Dana Sumrow

- COPD advisory board- Dana has missed the last few meetings due to scheduling conflicts, so Amanda Montoya will be taking over as NMRID liaison.
- Dana will be attending the Region IV conference and is serving on the Region IV interpreter selection committee.
- Dana requests that NMRID pay Region IV conference registration directly in the amount of \$225.00. Other expenses will be reimbursed.
- With regards to the NMRID Board email accounts, Dana requests that emails be checked with regularity, also make sure we are all on listserv.
- Google calendar, start using it, as this will be used on the website as well...

Secretary- Julianne Frenzel- No Report

Treasurer- Cara Balestrieri

- We have 113 current members as of 4/30/10
- As of today we have \$13,284.55 but we haven't paid conference fees yet
- We will be changing banks this summer to find one with better rates, fees etc.
- Conference;
 - 97 people registered for conference, last year was approx 68
 - Social committee doesn't know as of yet how many people are coming to the membership appreciation
 - We have 7 vendors. We will have our own table for registration which will be used as the auction table later that night.

Members at Large-

Heather Park

- If anyone gets any email complaints or comments about the conference publicity video send them to Heather.

Jennie McDonough

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- Jennie has recently replaced Kim Corwin as the liaison to IEIS member section (Interpreting in Educational and Instructional Settings)
- IEIS is a resource sharing and support for educational interpreters.
- She missed the last conference call, but has submitted info about educational interpreter requirements in NM.
- Jennie will be creating a more formal report to give at the IEIS meeting in June.

Amanda Montoya

- Amanda has not been able to attend any NM Mentoring Board meetings as NMRID liaison because of scheduling conflicts, Dana Sumrow will be taking over this position.

IV. Committee Updates

Workshop

- WIN will be doing a donation for lunch, NM relay will be doing breakfast
- There will be massage chair, pay by the minute, *Heather will send out a listserv to remind people to bring cash*
- Cara won't have money totals (i.e. money made, money paid) till after the conference; she is still waiting on PO's from school districts paying for attendees.
- Julia Carris will have a table for silent auction.
- Tentative Agenda;
 - Registration will start at 8:00am, 8:30 will start making announcements, workshop will start at 9:00
 - Lunch at 12-ish
 - Afternoon workshop is going to start at 1-4:30
 - Social at 5:30-8:30
- *Heather requests critical feedback from the board post-conference.*

CMP-

- Shelly Chappell needs to resign.
- Ask Amanda Retsek if she's willing to be the actual chair since she's been handling all the CMP info recently through UNM
- Board agrees that Rhi could be trained if Amanda isn't interested or just as a secondary.
- *Dana will contact national office and get clarification of CMP chair role.*
- *Julie will ask Shelly Chappell to formally resign.*

Pro-Action (AKA Licensure)

- According to the Licensee Search function on the RLD website as of 23 April 2010, the current licensee statistics are:
 - Community Licenses
 - 125 Active
 - 3 Pending
 - Educational Licenses
 - 2 Active
 - 0 Pending
 - Provisional Licenses
 - 100 Active
 - 3 Pending
- To view the searchable database, go to <http://www.rld.state.nm.us/SignedLanguage/index.html> and click on "Licensee Search" on the left side. Enter "Sign Language" in the Profession box, and a variety of options are available.

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Contact information is not accessible, but the community can verify if individuals have a valid license.

- The requirements for provisional license maintenance are as follows;
 - 2.0 CEUs (PS or GS)
 - Shown on ACET transcript
 - Provisional licenses expire on September 30, 2010, so CEUs must be earned and posted to ACET transcripts prior to renewal.
- The tentative date for the next Licensure Board meeting is May 14, 2010.

Fundraising

- Silent auction will be open at the conference all day in the vendor section.
- *Julie will ask Julia Carris who will be watching the table.*

Scholarship

- One applicant for the conference fee, Julie Nagle
- NM Mentoring packets will again include a notice of the scholarship available through NMRID for the fall session.

Newsletter

- *Dana will send Shyla Brooks an email asking her to include suggestions in her emails asking for newsletter input (i.e. recipes, stories, announcements etc)*

Website

- Jennie and Dana met with Kitty Cooper concerning the new website, with an eye towards quick & easy.
- NMRID Lite, will downsize current site, make it more easily accessible.
- It has a mobile version!
- Bi yearly/yearly versions of the software will be available.
- The board and committee chairs will have some administrative access.
- The site can include a photo album.
- The site will have a Google calendar for NMRID and community events.
- Website will have news module (date, summary, click to see more info etc)
- The board wants to have online registration available (i.e. PayPal) with an eye towards conference registration.
- This renovation will change hosting/upgrade hosting.
- There will be set-up charges as well as a small maintenance charge. The board feels this is worth it to avoid hacking and site-crashes.
- Julie moves to approve payment with charges to not exceed \$1500 without board approval.
 - Heather 2nds
 - All in favor; none opposed. Motion Passed.
- *The board would like Jennie and Dana to find a template then send it to the board for final approval.*

V. Old Business-

- Minutes from previous meeting, approved.
- Spring Conference (see workshop committee)
- Facebook
 - Amanda clarified how to get into Facebook account.
 - We would like to have tags added so people can search different words and still find NMRID.

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- Can we link RID to NMRID?
- *Amanda will check to see why NMRID posts aren't showing.*

VI. **New Business-**

- Region IV Conference- see presidents report.
- Website- see website committee report
- Member requests-
 - Interpreter specific tax workshop, NIC/CMP/CEU roundtable/idea sharing
 - This was a function of the defunct social committee
 - *Rhi will take the position of social chair*
 - Perhaps set up NIC meeting?
 - Perhaps have something posted on the website later on.
- CDHH Conference
 - The table will be manned by Cara and Robert Hahn, Dana got the RID press kit (informational brochures about our profession) which will be available on our table.
 - Cara will set up Tuesday night
- Schedule next meeting
Friday August 27. 6:00 at Jennies-Potluck

Meeting ended 8:50

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MEETING SUMMARY

MOTIONS

- Julie moves to approve payment with charges to not exceed \$1500 without board approval.
 - Heather 2nds
 - All in favor; none opposed. Motion Passed.

ACTION ITEMS

- Heather will send out a listserv to remind people to bring cash to pay for chair massages at the conference.
- Heather requests critical feedback from the board post-conference.
- Dana will contact national office and get clarification of CMP chair role.
- Julie will ask Shelly Chappell to formally resign.
- Julie will ask Julia Carris who will be watching the table.
- Dana will send Shyla Brooks an email asking her to include suggestions in her emails asking for newsletter input (i.e. recipes, stories, announcements etc)
- The board would like Jennie and Dana to find a template then send it to the board for final approval.
- Amanda will check to see why NMRID posts aren't showing.
- Rhi will take the position of social chair.

For reference, all Action Items are italicized within the body of meeting notes

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