

**NMRID Annual Membership Meeting
Official Minutes
Saturday June 1, 2013 12:00PM – 1:15PM**

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Aimee Rivera, Amanda Lujan, Co-Presidents	X	
Helen Arenholz, Vice President	X	
Risa Roybal, Secretary	X	
Vicki Rael, Treasurer	X	
Linda Carroll, Member at Large	X	
Brian Montoya, Member at Large	X	
Julie Frenzel, Member at Large	X	

- * Joined Late
- ** Left for Part of the Meeting
- *** Left Meeting Early
- **** Resigned from Office

Attendees: Audrey Thompson, Landon Finch, Jamie Torres, Sarah Patterson, Julie Nagle, Lena Stavely, Jacquie DeBee, Marianne Jodie Grote, Brian Rasmussen, Rebecca DeSantis, Chelsea Padilla, Bonnie Chauncey-Riggs, Brandi Burrell, Bernice McCormack, Caleb Mims, Shaundra Sanders, Mindy Bradford, Elizabeth Ippel, Casey Schalvin, Rebecca Gullett, Crystal Abeyta, Victoria Cline, Kellyann Parry, Janis Carbajal, Barbara Flett, Alyson Kent, Carol T. Litherland, Faith Timm, Linda Childers, Michelle Lopez, Cathleen Rooney, Kim Corwin, Mary Collard, Shyla Huntley, Concha Dunwell, Alexiz Zarret, Julayne Feilbach, Rhiannon Sykes-Chavez, Jaymie Roybal, Sarah Spears, Rachael Mesillas, Rachelle Clifford, Danielle Cohen, Jennifer McDonough, Molly Wieder, Celia McCrossen-Klaus, Heather Park, Thomasina Brasel, BJ Thrash, Timothy Farr, Tupper Dunbar, Dana Sumrow, Cara Balestrieri

- I. **Presidents Rivera and Lujan called the meeting to order at 12:26 pm.**
- II. **The RID Region IV Vision Statement was read by MAL Carroll.**
- III. **Board Reports**
 - **Co-President's- Aimee Rivera and Amanda Lujan**
 - Two main projects
 - Transition of the new board

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- Policies and Procedures Manual
 - 2013 Annual Conference
- **Vice-President- Helen Arenholz**
 - Working on the Facebook account
 - Proposed changes to the NMRID Bylaws
- **Treasurer- Vicki Rael**
 - We have 61 participants registered and we currently have \$11,914.38 in the account. After the conference, I will bill New Mexico Mentoring and that will bring more revenue of \$540.00!
 - We have 31 members that have already renewed for 2013-2014!
- **Secretary- Risa Roybal**
 - I have been attending the DCC board meetings. They are continuing to work on the building project, completed excellent community social events, decided on liability insurance, and just swore in a new board
 - I have been doing more research about how members can pay for things online (membership, workshops, conferences, etc.). More to come very soon
 - I would like to thank everyone on the board and all the committee members and chairs, all the people to contribute to NMRID in many ways, and to the membership without whom we wouldn't be here. It has been my pleasure to serve as your board secretary
- **Members at Large-**
 - Linda Carroll-** No report
 - Brian Montoya-** Thank the board and our sponsors
 - Sorenson Communications and Jim MacFarlane. Presentation of a plaque
 - Thanking NMSD- accepting is Julie Nagle
 - Julie Frenzel-** No report

IV. Committee Reports (Committee reports were accepted as written or presented.)

1. Conference Planning- Dana Sumrow, Aimee Rivera

- Conference occurring as we speak
 - Registration complete, presenters booked, hotel booked, transportation for presenter arranged, revision of contract with Marriott complete, determined handouts would be distributed electronically, sponsorship recognitions priced and ordered, kickoff event scheduled by Social committee. Several e-mails sent to fundraising committee, but never received a response from the new chair
- Short term goals

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- Recommend the board needs to select a new committee chair and members for the 2014 conference as soon as possible.
New committee needs to set conference dates and secure venues as soon as possible.
 - Long term goals
 - Expand conference to incorporate feedback from members regarding specific tracks.
 - Create online registration process.
 - Items needing board approval
 - New committee chair and members
 - Accomplishments
 - Registration exceeds 2012 conference. Significant cost savings due to renegotiation of hotel contract and accommodations. We do not anticipate a financial loss for the 2013 conference.

2. Pro-Action- Barb Shaffer

- No report sent

3. Fundraising- Andrea Ginn

- February Geckos Fundraiser:
 - Percentage of Sales, raised \$225
 - Basket Ruffled, raised \$100
- Meetings Since last quarter
 - Feb 22- Discussed Geckos event, potential for future similar fundraising
 - April 3- Gathered details for new fundraising efforts (Geeks Who Drink), discussed silent auction
 - May 3- check in on progress towards fundraising events, contacts, flyers, etc.
 - May 28- Overview of committee report, plan next meeting
 - Next meeting on July 10 will create timeline for future fundraising efforts
- Short term goals
 - Recruit 2 new committee members
 - Establish dates for future meetings
 - Confer with other committees to understand our financial goals for the upcoming term
- Long term goals
 - Solicit funds by hosting a variety of events in order to support the efforts of the NMRID Conference Planning Committee, Scholarship Committee, and Social Committee
- Accomplishments
 - Successfully raised a total of \$925 to support the annual NMRID Conference
- Decisions made

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- Andrea Ginn took over the chair position from Julie Frenzel
- Established the need for more committee members
- Elimination of the silent auction

4. Scholarship- Cara Balestrieri

- One applicant for the performance exam scholarship
- Will choose a new committee member and in December will vote on performance test award
- Make members aware of scholarships for regional conferences and increase the number of applicants for all scholarships
- New committee member approval in the near future

5. Social- Bernice McCormack

- Conference Kick off party
- Continue to promote interaction between fellow interpreters as well as the Deaf community in Albuquerque
- Bernice McCormack will be stepping down as chair of the committee after the kick off event but will remain a members of the committee

6. Newsletter- Shyla Huntley

- Continue to publish the NMRDI Newsletter
- We have established on-going articles and/or pieces
- The NMRID Newsletter Chair, Shyla Huntley, will be stepping down as chair as of July 1, 2013. Rebecca De Santis will be taking over the chair position at that time

7. Outreach- Julie Nagle

- Make packets to pass out to rural interpreters and signing aids around NM
- Make connections to our rural community to gather feedback about how NMRID can better serve them and try to gain new members within the rural community
- Begin to reach out to other organizations: Deaf/HH organizations, NM DNO in order to have stronger relations with the community at large
- Needing board approval: packets sent/given to rural interpreters and signing aids

8. CMP- Monica Sower

- Since March 2013 I have processed:
 - 1 Academic Coursework
 - 1 Independent Studies
 - 3 PINRA's
 - 10 Sponsor Initiated Activity (3 were canceled but were still submitted to RID and this also includes the June conference (3 sessions))

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- I have in the works:
 - 7 independent studies. 4 are NMM which paperwork is due June 1st and 3 that just started.
 - 1 PINRA in which I am waiting for final paperwork
 - 1 PINRA that has been approved and will take place in later June
- Can the CMP Sponsor have a copy of the mail box key so she doesn't have to bother the treasurer for all the paperwork?

V. **Unfinished Business**

1. Approval of 3/1/13 Quarterly Board Meeting Minutes: Secretary Roybal
 - **Motion# 2013.03** To approve the board of directors' quarterly meeting minutes from March 1, 2013.
Roybal/Carroll
Passed Unanimously
2. Documentation of Motions passed since 3/1/13: Secretary Roybal
 - **Motion #2013.02** To donate \$100 to NMAD in support of their 2013 Annual Conference (E-Vote passed on May 2, 2013)
Lujan/Rivera
Majority Vote
3. NMRID Documents Archiving follow-up: MAL Frenzel
 - 5 boxes of old paperwork
 - For a professional to electronically archive it will cost \$1000-\$2000
 - Can we hold on to it and then when we don't need it we can shred
 - President Lujan is suggesting to establish an Ad Hoc Archives Committee for investigate this further
 - MaL Frenzel proposes to buy a cheap scanner for those people who do the most paperwork
 - *Where would the electronic documents be saved?
 - **We will continue this discussion**
4. The National Historical Center Task Force: Co-President Lujan
 - Asking for a representative from each region to compile the interpreting history.
 - This year's National Conference's topic is History
 - If no one wants to do this, NM will not be represented
 - If anyone is interested, please contact the board
 - **We will continue pursuing this**

XI. **New Business (Action Items 1-4):**

- Voting for changes to the NMRID Bylaws – Vice President Helen Arenholz

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- i. **Motion 2013.04** Addition of the Board of Directors position “Immediate Past President”, a non-voting member for a one year term serving in an advisory/assistive capacity facilitating the transition between the outgoing board and the newly elected board during an election year
 1. Required to go to board meetings? No
 2. Will it start now? This will start July 1, 2013
 3. Need to be more clear if there are Co-Presidents and how that will effect shared duties.
 - a. That can be worked out by the co-presidents

Arenholz/Sumrow
Passed with 33 votes

- ii. **Motion 2013.05** Modify the requirement of the minimum time one must be a member in good standing prior to running for a Board of Directors position during an election year. Currently the bylaws state one year. The proposal is six months.
 1. Considering a grace period
 2. That and if we can do E-payments that will make things easier
 - a. Researching this
 3. *Instead change this to a 60 day grace period*

Arenholz/Sumrow
Passed with 33 votes

- iii. **Motion 2013.06** Adding the word “electronically” to how voting may occur.

Arenholz/Frenzel
Passed with 44 votes

- Introduction of the 2013-2015 NMRID Board Members – Election Committee Chair, Mary Collard
 - President: Shyla Huntley
 - Vice President: Risa Roybal
 - Secretary: Rebecca DeSantis
 - Treasurer: Chelsea Padilla
 - Member at Large: Lin Marksbury
 - Member at Large: Timothy Farr
 - Member at Large: Concha Dunwell
- Set date for next meeting- TBA

XII. Executive Session- No executive session

XIII. Meeting adjourned at 1:27pm

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MEETING SUMMARY

MOTIONS

- Approval of 3/1/13 Quarterly Board Meeting Minutes
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**Roybal/
Passed Unanimously**
- Documentation of Motions passed since 3/1/13
 - **Motion #2013.02** To donate \$100 to NMAD in support of their 2013 Annual Conference (E-Vote passed on May 2, 2013)
**Lujan/Rivera
Majority Vote**
- **Motion 2013.04** Addition of the Board of Directors position "Immediate Past President", a non-voting member for a one year term serving in an advisory/assistive capacity facilitating the transition between the outgoing board and the newly elected board during an election year
 - Required to go to board meetings? No
 - Will it start now? This will start July 1, 2013
 - Needs to be clearer regarding Co-Presidents and how that will effect shared duties.
 - i. That can be worked out by the co-presidents
**Arenholz/Sumrow
Passed with 33 votes**
- **Motion 2013.05** Modify the requirement of the minimum time one must be a member in good standing prior to running for a Board of Directors position during an election year. Currently the bylaws state one year. *Allow a 60 day grace period.*
 - Considering a grace period
 - E-payments that will make things easier
 - i. Researching this
**Arenholz/Sumrow
Passed with 33 votes**
- **Motion 2013.06** Adding the word "electronically" to how voting may occur.
**Arenholz/Frenzel
Passed with 44 votes**

ACTION ITEMS

For reference, all Action Items are italicized within the body of meeting notes

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