

**NMRID Annual Membership Meeting
Official Minutes
Friday May 4, 2012**

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Aimee Rivera, Amanda Lujan, Co-Presidents	X	
Helen Arenholz, Vice President	X	
Risa Roybal, Secretary	X	
Vicki Rael, Treasurer	X	
Linda Carroll, Member at Large		X
Brian Montoya, Member at Large		X
Julie Frenzel, Member at Large	X	

- * Joined Late
- ** Left for Part of the Meeting
- *** Left Meeting Early
- **** Resigned from Office

Interpreters: Shyla Huntley

Attendees: Mary Collard, Andriea Pirlot, Susan Levin, Victoria Cline, Dawn Meyers, Barb Shaffer, Molly Wieder, Celia McCrassenKlaus, Caleb Mims, Rebecca DeSantis, Dana Sumrow, Faith Timm, Shelly Chappell, Sally Schwartz, Lisa Dignan, Carol Litherland, Paul Keough

I. Presidents Rivera and Lujan called the meeting to order at 3:16pm

II. The RID Region IV Vision Statement was read by Vicki Rael

* **Motion 2012.08** To conduct this annual membership meeting by formal consensus in lieu of Robert's Rules of Order. This will be accomplished by observing turn taking procedure and establishing a time keeper. Board members will speak first and then it will be open to the audience. "We move that Julie Frenzel will be facilitator..."

Arenholz/Roybal
No discussion
Passed Unanimously

III. Board Reports

- **Co-President's- Aimee Rivera and Amanda Lujan**
 - **Co-Presidents' Report May 4, 2012**
 - Annual Membership Meeting**
 - Term Goals

- Develop a Policies and Procedures Manual
- Electronic Archiving of NMRID Documents
- Increase Membership

Updates

What we've accomplished in the last year:

- Increased our visibility in the community
Region IV Retreat and Region IV Conference
- Established a new scholarship
Professional Development Scholarship for in/out of state
- Established a new committee
Outreach, Brian Montoya is the chair
- Increased participation within committees

Coming Up

What we have in the works:

- Policies and Procedures Manual Workday
- Increase membership throughout the state
Outreach Committee is planning various events
- Archiving our organizational documents
Research will begin in Fall 2012

Important Dates

- June 23, 2012 – Quarterly Board Meeting 9:00 – 11:00 am
- June 23, 2012 –Policies and Procedures Workday (Considered Special Meeting) 11:00 am – 4:30 pm
- Early Fall 2012 (One Saturday All Day and Sunday Morning) – Board Retreat and Finalization of Policies and Procedures Manual

- **Vice-President- Helen Arenholz**
 - We voted as a board to support lunches for NMM orientation once and are considering ongoing support
 - COPD Board support
 - I have temporarily taken over for Vicki Rael as treasurer. She plans on coming back in 1 month.
 - Before the conference it was approximately \$11,000. Now it is approximately \$8,000.
- **Secretary- Risa Roybal**
 - The January's meeting minutes were approved and sent to the national office.
 - I have still been considering how we can successfully stream our meetings. I did call about various kinds of equipment and costs and now my next step is to actually sit down with an IT person to figure out the best and easiest approach.

- We had a booth at the recent NMCDHH Hearing Loss Conference which was a success. We handed out several membership forms and conference registration forms.
- **Treasurer- Vicki Rael**
 - I have been on maternity leave. Helen has taken over duties until I return. I have been considering and working on the new tax information, new laws and paperwork. For tax purposes we have to show every cent and be very detailed
 - Coming up in November is a number review
- **Members at Large-**
 - Linda Carroll-** No report sent.
 - Brian Montoya-** No report
 - Julie Frenzel-** No Report

IV. Committee Reports (Committee reports were accepted as written or presented.)

1. Professional Development- Lisa Dignan

- **Professional Development Committee Report 4 April 2012**
Committee: Lisa Dignan, Chair
Aundi Ginn
Risa Roybal

The NMRID 2012 Conference is here – and we expect it to be great!

Sponsorships increased late in the process, and were very helpful in funding the Conference. The final tally:

- COPD - \$500 (estimate – travel costs for one presenter)
- WIN – \$800 (estimate – travel costs for one presenter)
- CSD – \$150 (cash donation)
- Bridge – \$100 (cash donation)
- NMCDHH – in-kind donations (packets, copies of handouts and agendas, and provision of one LCD projector)

NMRID probably will pay about \$1,000.

Pre-registration numbers are down from last year. Possible causes include:

- Increased cost (up \$20 from last year to cover the addition of a second out-of-state presenter).
- Two-day conference including Friday afternoon.
- Dramatic increase in competing professional development opportunities:
 - COPD workshops (three this year)
 - WIN workshops (one workshop and several discussion groups)
 - CASA (two weeks ago)
 - NMCDHH Conference on Hearing Loss (last week)
 - RID Region IV Conference in Denver this August

Final budget numbers won't be available until next week, but the conference cost should come in well under the annual budget allotted by the NMRID Board.

Future Conference Dates:

The Marriot has been secured for the following future NMRID Conferences:

- May 31 – June 1, 2013
- May 30 – 31, 2014
- May 29 – 30, 2015

Moving to a consistent date after the conclusion of the academic year (the weekend following Memorial Day) should increase participation from educational interpreters, rural interpreters, and those who work in academic settings. A consistent date is also important for securing a location – places like the Marriott book years in advance.

2. CMP- Monica Sower

- No report

3. Pro-Action- Barb Shaffer

- Meeting with each Pro-Action committee.
- Legislature meetings to educate more people regarding ACET changes for those who recently became an interpreter. This program requires transcripts. What does it take to be a working interpreter in NM?
- Senior Citizens: difference between certification and licensure.
- CDI Training, Mental Health Interpreting, Legal Interpreting, Tri-Lingual Interpreting

4. Fundraising- Julie Frenzel

- We have been working on gathering items for tonight's silent auction; we will have money raised totals after the social is finished tonight. Beyond that, we have some light plans for a fundraiser for this fall in collaboration with the social committee.
- Describing things that will be at our silent auction/membership appreciation party

5. Scholarship- Cara Balestrieri

- I have finished revising the scholarship committee information for the website and added the scholarships for the NMRID conference and the brand new Professional Development scholarship to the website.

6. Social- Bernice McCormack

- The social committee has been hard at work setting up the member appreciation party that will be held during the NMRID spring conference. That's pretty much occupied all of our time, but everything is done. We hope to see everyone there!

7. Newsletter- Shyla Huntley

- No report

8. Outreach- Brian Montoya

- Outreach committee met on Feb 18th. Julie Frenzel, Cat Maenzo, Linda Carroll and Shyla Huntley and I set the mission statement "To increase and maintain NMRID membership regionally".
- We will be working with the NMRID workshop committee on statewide workshops.
- We will also be using email list serves and out of state resources for increasing our membership.
- We will also be working on a portion of the PPM for the outreach committee.

V. Unfinished Business

a. Documentation of motions passed via email since January 6, 2012-

- see Motion #2012.03- Motion #2012.07 below

b. Newsletter Committee utilizing YahooGroups-

- Original request: "The chair would like for the board to discuss/reconsider opening the newsletter to none members and send out the newsletter on the NMRID yahoo listserv."
- Emailing individuals is hard.
- This would expand the due dates for submission.
- Comment from Dana- the newsletter is a benefit for members. We don't want to devalue the newsletter
- Not all members are signed up on the Yahoo Group
- Maybe creating a new list serve
- Sending it as a onetime peek
 - i. Or just sending out the first page
- The request did not pass but Vicki Rael, Amanda, Shyla, Becki, Sarah Cady will join/participate/discuss how to best resolve this at our next meeting.

VI. Motion #2012.03 To accept the minutes, as revised, of the January 6, 2012 Meeting of the NMRID Board of Directors.

Roybal/Montoya

No Discussion

Passed Unanimously

VII. Motion #2012.04 NMRID will pay for the co-presidents to attend the Region IV Conference in Denver, CO this fall. This will include registrations, 1 hotel room, and mileage reimbursement and to be paid per diem for meals per person while at the conference.

Carroll/Frenzel

No Discussion

Passed Unanimously

VIII. Motion #2012.05 To donate up to \$200 for the next NMM Orientation.

Arenholz/Rivera

No Discussion

Passed Unanimously

IX. Motion #2012.06 To purchase 500 clip pens for advertising purposes at the NMCDHH Hearing Loss Conference in April 2012 and other events from 4imprint.com in the amount of \$186.43.

Roybal/Rivera

No Discussion

Majority Vote

X. Motion #2012.07 To purchase a sign for NMRID in the amount of \$32.91 from FedEx.

Roybal/Rivera

No Discussion

Passed Unanimously

XI. New Business (Action Items 1-4):

1. President Elect – Aimee

- This person would be “shadowing” the current board members for a year and then taking over official duties
- The president’s would stay for 3 years instead of 2.
- This would require a change in the Bylaws
- Maybe instead of a president-elect using a current past president
- This would also probably require two separate elections.
- It has been decided that this idea will be discussed further

2. Time of day future meetings are held- Dana

- Suggestion to hold member meetings after business hours or on weekends
- We like the idea that this meeting is in tandem with our NMRID conference
- Proposing on sending out 3-4 options to the membership and seeing what is best.
- Next year our intentions for this annual membership meeting are for it to coincide with this conference.

3. Lifetime Membership- Risa

- Lifetime membership as an idea that was brought up by James DeBee at a past meeting. Is it something that the membership wants to pursue? Does it make fiscal sense? Will it bring in more members? Does it make life easier on our current members? We would keep the yearly option but also offer a lifetime membership. We would need to figure out the cost and the process for doing so.
- I think this was suggested as a onetime incentive
- Or maybe paying for a 2-3 year cycle for a discount

- The problem is that people already forget and there is some fiscal concerns
 - Maybe we should research other organizations that have a similar system and see how they function
 - Maybe having supporting members to get a lifetime membership
 - Consider rewarding people with a lifetime membership
4. Follow-up regarding NMRID representative on the CDHH Board- Amanda/Barb
- There are many things now that impact our community that we do not have a voice for
 - Amanda discussed with Mark Apodaca and it seems it will be long process. We would have to approach this to the legislature
 - It is felt we need to be involved since these people are making decisions for us
 - Possibly reaching out to other organizations who want a position on the commission to work together. There are specific laws/rules as to how many seats are allowed. Working together is a good idea
 - This has to be a change with the legislature/government. The commission board does not have a say as far as changes are concerned.
 - There will be a new director of the commission and we might be seeing positive changes for this group if we can all work together
 - Everyone is in favor of pursuing this and the Pro-Action committee will be heavily involved
 - The next meeting is June 18, 2012 and we want to encourage as many people to go as possible so we have good representation.
 - Suggesting letting NMAD know what we are thinking

XII. Executive Session- No executive session.

XIII. Meeting Adjourned at 4:44pm.

MEETING SUMMARY

MOTIONS

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Roybal/Montoya
No Discussion
Passed Unanimously

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Carroll/Frenzel
No Discussion
Passed Unanimously
- **Motions #2012.05** To donate up to \$200 for the next NMM Orientation.
Arenholz/Rivera
No Discussion
Passed Unanimously
- **Motion #2012.06** To purchase 500 clip pens for advertising purposes at the NMCDHH Hearing Loss Conference in April 2012 and other events from 4imprint.com in the amount of \$186.43.
Roybal/Rivera
No Discussion
Majority Vote
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ACTION ITEMS

For reference, all Action Items are italicized within the body of meeting notes