

**NMRID Quarterly Board of Directors Meeting
Official Minutes
Friday March 1, 2013**

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Aimee Rivera, Amanda Lujan, Co-Presidents	X	
Helen Arenholz, Vice President	X	
Risa Roybal, Secretary	X	
Vicki Rael, Treasurer	X***	
Linda Carroll, Member at Large	X	
Brian Montoya, Member at Large		X
Julie Frenzel, Member at Large	X*	

- * Joined Late
- ** Left for Part of the Meeting
- *** Left Meeting Early
- **** Resigned from Office

Interpreters: Tommi Tejada, Rhiannon Sykes-Chavez
 Ex-officio: NMAD Representative
 Guests: Mary Collard, Eldora Morris, Barb Shaffer, Brian Rasmussen

- I. **Presidents Rivera and Lujan called the meeting to order at 5:39pm.**
- II. **The RID Region IV Vision Statement was read by MAL Carroll.**
- III. **Board Reports**
 - **Co-President's- Aimee Rivera and Amanda Lujan**
 - Working on the NMRID conference
 - Working on the Bylaws
 - RID Regional phone conference
 - States lost money at last year's regional conference
 - **Vice-President- Helen Arenholz**
 - Helping with the conference committee
 - Helping with the Elections committee
 - Attended the Gecko's fundraiser
 - **Treasurer- Vicki Rael**

- Right now we have 123 members
- We have currently \$6,966.18 in our account and we are holding \$559.75 for CNM/UNM workshop.
- We received \$225.00 from the Gecko's fundraiser!
- **Secretary- Risa Roybal**
 - DCC report
 - There has been a lot of discussion as to whether or not DCC should become a member/partner with NMAD.
 - They want to see the finished bylaws before they vote.
 - P&P report- hard copy has been printed for a visual
 - Add key responsibilities to the P&P
 - Annual report?
 - Submit in September
- **Members at Large-**
 - Linda Carroll-** No report
Outreach Committee is communicating
 - Brian Montoya-** No report
 - Julie Frenzel-** No report

IV. **Committee Reports** (Committee reports were accepted as written or presented.)

1. Conference Planning- Dana Sumrow, Aimee Rivera

- Presenter: Roger Williams
- Last year budget looks different from this year's
 - Greatly reduced from last year
- No Friday evening event
- All day Saturday: Conference
- Ellen Roth is Keynote
- Not hiring interpreters: Language will be ASL

2. Pro-Action- Barb Shaffer

- Trying to count numbers of members lapsed, community, educational, etc.
- Tri-lingual (English, Spanish, ASL) credential, exam, assessment?
- NMSD has been considering a new pay scale for tri-lingual interpreting
- Keeping things coordinated and standardized

3. Fundraising- Julie Frenzel

- So far we have fund-raised the following; for a total of; \$915
 - \$100 from NMSD
 - \$500 from Sorenson
 - \$225 from the Geckos Event
 - \$90 from the Geckos Raffle
- I will be handing over the committee chair reins to Aundi Ginn as of this weekend; we will be meeting on Saturday to do orientation and email switch. Formal email resignation will be forthcoming.

- *The board really wants to be active in fundraising. Considering doing fundraising in different cities in NM.
 - Possibly partnering with the Outreach committee

4. Scholarship- Cara Balestrieri

- Award for RID performance test sent to Concha Dunwell
- Laurel Menicucci resigned
- NMRID conference- I will put a reminder on the yahoo groups
- I will email remaining members about some people who have expressed interest in joining the committee
- Advertise scholarships during NMRID conference is the 3 month goal
- After I find a new committee member I will ask for approval

5. Social- Bernice McCormack

- No report sent

6. Newsletter- Shyla Huntley

- Continue to publish the NMRID newsletter
- We have established on-going articles and/or pieces

7. Outreach- Julie Nagle

- Trying to use our resources at NMSD and Cindy Huff for outreach
- We developed an NMRID packet of info to hand out to rural interpreters all over the state
 - Scholarships
 - Conferences
 - Flyers
 - Membership forms

8. CMP- Monica Sower

- Since Dec 2012 I have processed:
 - 4 Academic Courseworks
 - 6 Independent Studies (4 of which were NMM)
 - 0 PINRAS
 - 1 Sponsor Initiated Activity
- I have in the works:
 - 1 possible Academic Coursework
 - 5 Independent Studies (4 of which are NMM, 1 Compass Mentoring)
 - 1 PINRA almost completed
 - 1 Sponsor Initiated Activity - I just need to gather the final materials and send it to RID so it is almost completed
- I also just got word of another Sponsor Initiated Activity that will be in the works ASAP for a workshop in April
- NMRID Conference is also in the works but nothing formalized on the CEU end yet.

- Question: The cost of sponsoring a workshop is \$15.00. If a workshop that is separated into two separate sessions but is happening on the same day, one right after the other, and sponsored by the same people, should the cost be \$15 or \$30? The board has concurred that it should just be \$15.00.
- *Monica needs a key to the P.O. Box. That would make things easier for her and the treasurer.

V. Unfinished Business

1. Approval of 12/8/12 Quarterly Board Meeting Minutes
 - **Motion# 2013.01** To approve the board of directors' quarterly meeting minutes from December 8, 2012.
Arenholz/Rivera
Passed Unanimously

2. President Elect/Ex-officio position: Ad hoc Committee: Continued
 - Verbiage: The current president will stay for one year after their term to assist the new president.
 - Called Immediate Passed Present
 - Requires membership to vote at the membership meeting
 - Non voting position with duties outlined
 - This ad hoc committee is now closed

3. NMRID representative on the CDHH Board: Continued
 - Not this legislative session
 - Next year is budget discussion only
 - This will possibly have to wait two years
 - Mark Apodaca is willing and accepting for this to take place

4. Archiving follow-up: MAL Julie Frenzel
 - No new information

5. Elections Committee update: Elections Committee Chair, Mary Collard
 - Each position now has a candidate
 - This year it will continue with mail ballots and if the vote passes then we can utilize electronic ballots
 - 2/3 of the people who are present at the membership meeting can pass this?
 - Add this to item so members can vote.
 - Ballots will be sent out on March 17, 2003
 - Does the board want to include a letter to the membership? Maybe things like:
 - Conference info
 - Registration
 - Issues
 - Information
 - Membership form
 - Close of term summary?
 - EmailMeForm vs Survey Monkey after voting occurs

- Discussion: How you are eligible to run for a board position.
 - Right now the requirement is the applicant must have been an NMRID members 12 months prior. Suggesting to change this to 6 months, 9 months, or 11 months. Need to consult with the national office, bylaw committee for language, propose it to the board for feedback, and then add to the voting list.
- Items up for vote: Immediate past president, Electronic Voting, Running for a board position.
- Facebook: More promotion
 - Vice President Arenholz is willing to monitor the facebook page more

5 minute break.

6. Annual Conference update: Co-President Rivera
 - Discussed during the Conference Committee report

XI. New Business (Action Items 1-4):

1. The National Historical Center Task Force (HTCF): Co-President Luan
 - a. Asking for a representative from each state or affiliate chapter
 - b. Next bi-annual conference theme is History and are trying to collect information
 - c. *Barb- was asked to write up a history of licensure. Maybe we can kill two birds with one stone?
 - d. Considering contacting the oldest interpreters in our community
2. Emergency Preparedness: Co-President Lujan
 - a. DOH contacted us about a month ago
 - b. Establishing a committee for emergency notification
 - c. For purposes of access in an emergency situation they want to elect someone as a representative
 - d. Maybe the Pro-Action Committee or NMAD would be willing to take to assist?
 - i. The board will research further
3. Bylaw Committee update: Vice President Arenholz
 - a. This was discussed during the Elections Committee update
4. Set date for next meeting
 - a. The next meeting will be the membership meeting at the Annual Conference on June 1, 2013.
 - b. After that we will have a transitional, potluck meeting with the new board.

*No public comment

XII. Executive Session- 7:05pm

XIII. Meeting adjourned at 7:05pm

MEETING SUMMARY

MOTIONS

- **Motion# 2013.01** To approve the board of directors' quarterly meeting minutes from December 8, 2012.
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ACTION ITEMS

For reference, all Action Items are italicized within the body of meeting notes