

NMRID Board of Directors' Meeting Agenda

June 28th 2014

1:30- 3:30 PM

I. Call to Order

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Shyla Huntley, President	X	
Risa Roybal, Vice President	LOA	
Rebecca De Santis, Secretary	X	
Chelsea Padilla, Treasurer	X	
Concha Dunwell, Member at Large		X
Lin Marksbury, Member at Large		X
Tim Farr, Member at Large		X

In attendance: Audrey Blanco

II. RID Region IV Vision Statement: The vision of RID Region IV is to promote a community that inspires personal and professional transformation by offering cutting edge and innovative opportunities that honor the evolving and diverse needs of its membership.

III. Board Reports

A. President- Shyla Huntley

1. The Farmington meet and greet didn't happen
 - a) Unable to get a place confirmed
 - b) No confirmation from interpreters that they would be present
2. Meeting with Lisa Dignan from the Commission (CDHH), Cindy Huff and Amanda Lujan from NMSD June 17th to discuss professional development.
 - a) Discussed the area's where NM interpreters are struggling.
 - b) Proposed was collaborating so as to make sure we are covering all areas (topics) for interpreters.
 - c) The CDHH and NMSD have trainings/workshops in the works, and I proposed NMRID can "fill in the gaps"
 - d) The four of us are meeting again in August

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3. The NMRID Conference was a huge success. I received a lot of positive feedback from those in attendance, and afterwards I received some emails.
 4. The Ad Hoc Bylaws committee
 - a) Will be meeting on July 11 to draft/revamp/update our bylaws.
- B. Treasurer- Chelsea Padilla
1. Paypal
 - a) Up and running
 - b) Need a new system for organization
 2. Invoices from workshop committee
 - a) Will start providing reimbursements
 3. Membership renewal is starting
 - a) Will promote to members
 4. Taxes
 - a) Starting the process which are due by the end of July
 5. Conference
 - a) The balance for the conference has not been finalized because reimbursements are still being processed
 - b) Will post an updated spreadsheet to the google drive
- C. Secretary- Rebecca De Santis
1. Been working to re-establish the EIPA workshop
 - a) Sept 20-21, at ASLA
 - b) Still waiting for contract to be signed and returned
 - c) Plan to start CEU process as soon as paperwork is in order
 2. Contract for workshops
 - a) Created a contract that can be used for all future workshops
- D. Members at Large:
1. Lin Marksbury
 - a) The New Mexico Association of the Deaf has been having some serious political issues regarding the Board of Managers.
 2. Concha Dunwell
 - a) Hear nothing but positive remarks about the NMRID conference from the people in our area that attended.
 - b) Needs names, full addresses and what it is I am thanking people for in order to send out thank yous.
 - c) We had a workshop here in Las Cruces sponsored by Compass Mentoring and presented by Dr. Barbara Schaffer.
 - (1) 10 people in attendance.
 - (2) Interpreters felt the NMRID conference and the workshop were too close.
 - (3) Three people were from Las Cruces, 2 from El Paso and 4 from the northern area of the state.
 3. Tim Farr
 - a) Facebook Page
 - (a) 267 "likes".

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(b) Our Posts are only reaching an average of 65 people which means that I need to promote both the posts that we make as the Facebook page itself to increase the viewing potential of our content.

(c) Peak viewing times are between 1:00 – 9:00pm on Thursday and Friday so it would be prudent to post as much content as we can on Thursdays afternoons.

- b) Provisionally licensed Interpreters
 - (1) Southern interpreters are feeling the pressure of NM Licensure but are actively engaged in the testing and certification process.
 - (2) Many thanks to the Agencies and Programs who have taken an active role in making trainings available to our Southern Regions!

IV. Committee Updates (Chairs)

- A. Pro-Action: Barb Shaffer
 - 1. PSA about Licensure
 - a) NMSD is on board to help us make a PSA about licensure
 - b) Linda Carroll and Diego Gonzalez will be the “talent”
 - 2. Licensure
 - a) May want to remind people that licensure is permanent and will not be required to do sunset reviews
 - b) Several provisional licenses will expire and so it may be worth it to ask RLD to run some numbers
- B. Fundraising: Andrea Ginn
 - 1. Changes in Committee Members
 - a) Andrea Ginn will be stepping down as chairperson
 - b) *Audrey Blanco would like to assume that position.*
 - 2. Events:
 - a) Geeks Who Drink: April Fundraising- basket raffle earned \$124 (still waiting for Efrain to give that money)
 - b) Silent Auction in conjunction with the conference earned \$99.00
- C. Scholarship: Cara Balestrieri
 - 1. Changes in Committee Members
 - a) Brian Montoya resigned
 - b) Becca Varoz joined the committee
 - 2. One applicant for the professional development scholarship
 - 3. Future plans
 - a) Vote on scholarships in December
 - b) Speak with Provisionally licensed interpreters about EIPA scholarship
 - c) Speak with UNM ITP’s recent graduated about performance test scholarships
- D. Social: Chair is currently unfilled
- E. Conference Planning: Andrea Ginn

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1. 2014 NMRID Interpreter Conference, June 7-8:
 - a) 46 attendees
 - b) Survey Sent?
 - c) Word of mouth:
 - (1) Top Complaint= Paying for parking
 - (2) Top Praise= Christopher Tester
 2. Meeting planned for the committee for the second week of July
 3. Potential upcoming events
 - a) TBD (Fall workshop will be pushed into winter to allow for EIPA workshop attendance)
- F. Newsletter: Rebecca De Santis
1. Newsletter has been functioning as usual
 2. *Would like to explore the option of using an online email distribution technique other than yahoogroups.*
 - a) Will keep the yahoogroup
 - b) Set up MailChimp/Newsletter to replace the old newsletter and announcements sent through yahoo groups.
 - c) Will send out for a e-vote
- G. Outreach: Shyla Huntley
1. See president's report
- H. CMP: Monica Sower
1. From 3/22/14 to 6/13/14 I have processed:
 - a) 5 Sponsored Initiated Activities (4 of them being the NMRID conference)
 - b) 5 NMM Independent Studies
 - c) 1 other Independent study
 - d) 2- Academic Coursework
 - e) 4- PINRAS (Compass Mentoring seminar)
 2. In the Works
 - a) 2- Sponsored Initiated activities happening later in June
 3. Cancellations:
 - a) 1- Independent Study
 - b) 1- PINRA
 - c) 2- Sponsored Initiated Activities
 4. Temporary time off
 - a) I am pregnant and will be taking some time off once the baby arrives from processing and accepting CEU requests with the exception of New Mexico Mentoring for the fall 2014 participants.
 - b) I will be taking time off mid- July to mid-October.
 - c) I will still be around for questions and guidance, I just won't be able to process or submit any CEU requests.
 - d) Should be posted on the NMRID website
 - e) Could swap someone out but requires an official process through RID and training.
 5. Cancellation policy

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- a) Two workshops cancel on me when I already submitted the information to RID
- b) As per Shyla we decided not to bill the organizers for these events for the processing fee because we don't have a set cancellation policy set.
- c) A cancellation policy needs to be established.

V. Unfinished Business

- A. Electronic Payment System
 - 1. Palpay has been set up
- B. Credit Union
 - 1. Recommended to stay with Compass
 - a) Paypal is linked to it
 - b) Still have checks we can use
 - c) History/ records are easily accessible
- C. EIPA Workshop
 - 1. See secretary's report
- D. Website updates Dates
 - 1. Announcements
 - a) Have been kept up to date regularly
 - 2. Credentials
 - a) Has been added to the new Paypal feature
- E. Licensure VLOG
 - 1. See pro-action committee report
- F. Ad Hoc Bylaws committee
 - 1. Meeting July 11th to create a first draft
- G. NMRID Logo
 - 1. No submissions for contest
 - 2. Secretary will work to create a logo

VI. New Business

- A. E-votes Passed
 - 1. **Motion # 2014.05 Approval of March Minutes**
Passed by majority
 - 2. **Motion # 2014.06 Sponsoring a representative to attend the Region IV RID Conference with up to \$275**
Passed by majority
- B. V.P. Vacancy
 - 1. Will hold for one month prior to making a decision
- C. *CMP cancellation policy*
 - 1. UNM doesn't have a cancellation policy
 - 2. One suggestion: money to be collected upfront to help deter people from cancelling
 - 3. Will follow up with CMP sponsor

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- D. Committee restructuring
 - 1. Outreach
 - a) Collaborate with other organizations
 - b) Incorporate these "tasks" into the role of the board
 - c) Assign a member at large as a point person for outreach
 - 2. Social
 - a) Only has one to two events per year which may not warrant an entire committee
 - b) *Creation of Community engagement committee*
 - (1) Could also coordinate with other entities state wide to see what other professional development events are happening
 - (2) Take on responsibilities of the annual social
 - (3) Research what other deaf/community events are happening to be involved in
 - (4) Find volunteer events for NMRID to be involved in
 - 3. Conference planning committee
 - a) Is now becoming the professional development committee
 - E. Annual membership meeting
 - 1. Will take place July 27th
 - a) Time, place, and details will be decided by the board via e-mail
 - 2. Meeting will be to gather feedback on bylaw changes from our membership
- VII. Public Comment
- A. No public comment
- VIII. Executive Session
- A. Entered executive session at 3:20PM
 - B. Ended executive session 3:30PM

Meeting summary

- I. Past e-vote review:
 - A. Motion # 2014.05 Approval of March Minutes
 - a. Passed by majority
 - B. Motion # 2014.06 Sponsoring a representative to attend the Region IV RID Conference with up to \$275
 - a. Passed by majority
- II. Due to not meet quorum, no items were voted on during this meeting.
- III. Actions items that need to be addressed include:

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- A. Appointment of chair to the fundraising committee
- B. Creation of committee in lieu of outreach and social
- C. CMP cancellation Policy
- D. Email system