

**NMRID Board of Directors Quarterly Meeting
Official Minutes
Saturday Sept 21, 2013 12:00PM – 2:00PM**

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Shyla Huntley, President	X	
Risa Roybal, Vice President	X	
Rebecca De Santis, Secretary	X	
Chelsea Padilla, Treasurer	*X	
Concha Dunwell, Member at Large	X	
Lin Marksbury, Member at Large	X	
Tim Farr, Member at Large		X

- * Joined Late
- ** Left for Part of the Meeting
- *** Left Meeting Early
- **** Resigned from Office

Attendees: Dory Roybal, CB Buchholz, Joanne DeBee, Victory Corwin, Elizabeth Ippel

- I. **Presidents Huntley called the meeting to order at 12pm.**
- II. **The RID Region IV Vision Statement was read by MAL Lin Maksbury.**
- III. **Board Reports**
 1. **President Shyla Huntley**
 - A. NMRID document storage
 - i. Documents are currently stored at VP's house
 - ii. Documents are old and president has called RID to see what the requirements are for achieving and is waiting for a response
 - iii. Most documents will be shredded (ie: old RID bylaws)
 - B. CEU sponsor has key to mail box
 - C. Conference planning committee recruitment of members
 - i. Chair: Marti Stockdale; Members: Erin Wilson, and Aimee Rivera
 - D. NM Interpreter conference has asked someone to present for their conference on Sept 27th
 - i. Rebecca De Santis, Secretary, will be presenting because the President and Vice present are unable to attend.
 - E. Annual report will be sent on Monday once all information has a final review.

- i. After it is sent to the national office it will be uploaded on the drive
- F. Next year 46 interpreter will lose license and be unable to renew
 - i. Must have certification or certificate
 - ii. Have one year left to achieve this
 - iii. Assuming most interpreters are still working
 - iv. President's goal is to reach out to these interpreters.
 - v. Oct 26th Risa and Shyla will go meet with southern interpreters

2. Vice-President- Risa Roybal

- A. Has been working with Shyla and the past board in regards to logistics during this time of transition

3. Treasurer- Chelsea Padilla

- A. Members in good standing are 98. Down from last year of 130.
- B. 2 supporting memberships (4 last year)
- C. Account balance is \$10,009.56

4. Secretary- Rebecca De Santis

- A. Survey for the Conference Planning Committee
 - i. Created and sent out survey with Erin Wilson
 - ii. Created a temporary new password for personal survey account so Erin can have access
 - iii. 30 responses as of today
- B. Annual report
 - i. Collected all committee chair reports
 - ii. Working with Monica, CMP Sponsor, to obtain workshop information
- C. Presenting at the NM Interpreter Conference
 - i. Will come up with a short presentation including:
 - a. History
 - b. Goals
 - c. Member benefit

5. Member at Large: Lin Marksbury

- A. NMAD wants to host a joint fun event like a picnic or get-together
 - i. Concern was raised for perception of NMAD and NMRID affiliation
 - ii. NMRID will be making an effort to support all agencies and organizations on website
 - a. Someone will follow-up with researching agencies for adding it on the website

6. Member at Large: Concha Dunwell:

- A. Trying to reach out to find out why people are not members for NMRID
 - i. Want to know the benefits
 - ii. Interpreters want to see more presence in LC
- B. Degree requirements for RID certification, and the EIPA, and alternative pathways?

- i. RLD doesn't require
- ii. RID does require
- iii. Thus doesn't need RID stamp of approval once 4.0 is achieved
- iv. NMAD (Joanne DeBee): will hopefully be providing a workshop to prepare interpreters for the EIPA. It may be about 20 dollars but it's not yet confirmed will inform the board

7. **Member at Large: Tim Farr** - No report sent

8. **Immediate Past President : Aimee Rivera, Amanda Lujan** – No report sent

IV. Committee Reports (Committee reports were accepted as written or presented.)

1. Conference Planning- Marti Stockdale

- A. Recent events
 - i. Met with committee to discuss plans for next year's conference.
 - ii. Settled on two possible dates: May 30th or June 7th, depending on hotel availability
- B. Meetings/discussion
 - i. Met with team
 - 1. Erin will contact catering services for price quotes
 - 2. Marti has been contacting hotels
 - 3. Rebecca (not a member) sent survey to membership
- C. Short Term Goals
 - i. Decide on Hotel
 - ii. Decide on food service
 - iii. Send out a call for presenters
- D. Items needing board approval
 - i. Approval on budget
 - ii. Approval cost for hotel or location when decided
- E. Accomplishments
 - i. Survey sent to membership
 - ii. Embassy Suites and Sheraton have submitted proposals for us to consider
- F. Concerns/ Questions
 - i. Logistics
 - 1. Should conference be entirely in ASL
 - 2. 2 day v. 1 day event
 - 3. Topic for workshop
 - 4. Local v. out of state talent

2. Pro-Action- Barb Shaffer

- A. Provisional license before April 1 can begin to obtain ACETS
- B. If after April 1st, cannot obtain ACETS until July 1
 - i. For Professional license need 2 CEUS by Sept. deadline
 - ii. RID changed how they handle ACET Cycles
 - 1. If you graduate in May you cannot track on that years cycle, must wait until July 1
 - 2. Creates a gap in time for May graduates

3. If you renew with this being the case:
 - Calculate the prorated amount of ACETS needs
 - Review you transcript
 - Any ACETS not on transcript get a certificate of completion or proof you were there from who hosted the event
 - Submit your transcript and original certificates of completion with a note indicating the month of your first provisional license and that your RID ACET cycle begins July 1.

3. Fundraising- Andrea Ginn

- A. Upcoming Events, dates TBA
 - i. I scream, ice cream
 - ii. Geeks Who Drink
 - iii. Geckos
- B. Short term goal to host first fundraising event
- C. Long term goal of creating fundraising efforts that can be used annually
- D. Recruitment of new members
 - i. Efrain Rodriguez
 - ii. Rachael Mesillas
 - iii. Sarah Spears
- E. Decided will host for events in the year and have a raffle at each event
- F. Would like seed money to create raffle items and printing of flyer/pamphlets
- G. Would like to know expected amount to be raised and where the funds will be applied
- H. Next meeting will be held Sept 25

4. Scholarship- Cara Balestrieri

- A. Several emails for applications requests for the mentoring scholarship
- B. Short term goal to award performance scholarship
- C. Upcoming meetings
 - i. Vote for performance test application scholarship for December

5. Social- Bernice McCormack

- A. Recently help the 4th Annual Summer Social
 - i. Was a successful turnout
- B. Short term goal to discuss the spring time member appreciation party
- C. Long term goal of promoting the interaction between interpreters and the deaf community
- D. Bernice has decided to remain committee chair

6. Newsletter- Rebecca De Santis

- A. Interpreter health article
 - i. Will be asking people to write articles for the newsletter pertaining to interpreter health
- B. New format
 - i. The newsletter has been revamped with a newer edition of Microsoft Word
 - ii. Addition of more colored photos and NMRID image from website
- C. Using the yahoo group

- i. The newsletter committee would like to expand our audience to: potential new members and our local Deaf community

7. Outreach- Julie Nagle

- A. Reforming the committee
 - i. Shyla will take over as chair
 - ii. Need for more committee members
- B. MALs will also be involved for outreach
- C. Goal to make in person contact with rural interpreters

8. CMP- Monica Sower

- A. Since March 2013 I have processed:
 - i. 0 Academic Coursework
 - ii. 5 Independent Studies (4NMM 1 other)
 - iii. 4 PINRA's
 - iv. 3 Sponsor Initiated Activity
- B. I have in the works:
 - i. 5 independent studies for NMM fall session
 - ii. 3 Independent studies not NMM
 - iii. 1 PINRA- waiting for final paperwork
 - iv. 2 Sponsored Activities- have been submitted to RID for approval

V. Unfinished Business

1. Paypal: Risa

- A. Risa will look a way to provide online payment for membership dues

2. NMRID Documents Archiving follow-up: Shyla

- a. Past board member tried to see how much it would cost to achieve
 - i. Cost is high to hire to someone
- b. Shyla has called RID to see what we can get rid of
 - i. Documents are old from the 80s and obsolete
 - ii. Members of the board will go through everything to find what we should keep

XI. New Business (Action Items 1-4):

1. Review of passed e-votes

- A. **Motion# 2013.07** To increase the price of Continuing Education Units (CEUs) processing to the following:
 - PINRA (a \$5.00 increase)
 - \$5 for members
 - \$15 for non-members
 - Independent Studies (a \$10.00 increase)
 - \$20 for members

\$25 for non-members
Workshops (a \$10.00 increase)
\$25 per workshop
\$75 for a conference (NMRID sponsored events exempt)
Academic Coursework (remains the same)
Free for members
\$10 for non-members

Huntley/ De Santis

Passed by Majority on August 11, 2013

2. Approve the minutes from the June 1st Membership meeting

- A. **Motions# 2013.08** To approve Annual Membership meeting minutes from June 1st 2013.

Roybal/Huntley

Passed by majority

3. Establishment of 2013-2015 Goals

- A. Outreach (including rural NM and students to recruit)
i. Rebecca to talk to SFCC
ii. Chelsea to talk to UNM
B. Website payment system
C. Increase membership
D. Educating people about NMRID and our benefits
E. Physical support via workshops and professional development
F. Rebecca will wordsmith some ideas too email to the group

4. Compass Bank

- A. Switch to a local credit union: Risa
i. Compass has many hidden fees
1. One con: compass for a cause, however we have not benefitted from this yet.
ii. A credit union have extra benefits for members
iii. Chelsea will research CU options
B. Purchase order from schools: Concha
i. Who will and will not except
ii. Schools are trying to support their interpreters, thus the need for NMRID to accept POs.

5. Budget

- A. Have a special meeting for 2013 budget
B. Conference planning budget *UNFINISHED*
i. Come up with a purposed budget themselves
ii. 4000 limitation
1. Expectation they will raise more
a. Sponsorship
b. Fundraising committee
2. Can negotiate later if necessary

6. Committees that we serve on

- A. NMM board
- B. COR DCC board
 - i. Represented by VP, Risa Roybal
 - ii. Recent meeting represented by MAL, Lin Marksbury
- C. NMAD
 - i. We are a supporting organization, non-voting

7. Benefits to members

- A. Can run for board position
- B. Committee chair/involvement
- C. Discounted CEUS
- D. Discounted workshops
- E. Scholarships
- F. Newsletter
- G. Voting
- H. Compass for cause

8. Member at large tasks

- A. Lin will help Jennie with the website
- B. Concha will be in charge of appreciations (i.e. letters and thank you cards)
- C. Facebook assigned to Tim
 - i. Show our presence on a weekly basis

9. K-12 group

- A. Tabled for future discussion *UNFINISHED*

10. Newsletter on Yahoo group

- A. Have Tim add access to the Newsletter via Facebook
- B. Add coupons to be added to the Newsletter
- C. **Motion# 2013.09:** To make the NMRID Newsletter accessible to members and non-members through the NMRID yahoo group list-serve and other electronic media such as the NMRID Facebook page and the NMRID website.

De Santis/ Marksbury

Passed my majority vote

11. Community Comments

- A. Update from comment at NMCDHH meeting: CB Buchholz
 - i. RLD had past deaf input
 - ii. Request that NMRID spread the word about licensure and RLD
 - 1. Use the website with a tab and link to info
- B. System to show levels of interpreter quality: Joanne DeBee
 - 1. Through agencies v. licensure
 - 2. Can post interpreter credentials on NMRID website *UNFINISHED*

12. Next meetings

- A. BOD Dec. 7th 12-2

B. Special meeting for budget Friday Nov. 1st 3pm at Rebecca's house

XII. **Executive Session- No executive session**

XIII. **Meeting adjourned at 2:10PM**

MEETING SUMMARY

MOTIONS

- **Motion # 2013.08:** To approve the Annual Membership meeting minutes from June 1st 2013.
Roybal/Huntley
Passed by majority vote

- **Motion # 2013.09:** To make the NMRID Newsletter accessible to members and non-members through the NMRID yahoo group list-serve, and other electronic media such as the NMRID Facebook page and the NMRID website.
De Santis/ Marksbury
Passed my majority vote

- Documentation of Motions passed since 6/1/2013
 - **Motion #2013.07:** To increase the price of Continuing Education Units (CEUs) processing to the following:
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 - \$5 for members
 - \$15 for non-members
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Huntley/ De Santis
Passed by Majority on August 11, 2013

ACTION ITEMS

For reference, all Action Items are italicized within the body of meeting notes