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| **Name** | **Present** | **Absent** |
| Rebecca De Santis, President  | X |  |
| Andrea Ginn, Vice President | X |  |
| Julie Nagle, Secretary | X |  |
| Mary Collard, Treasurer | X |  |
| Lesley Siegel, Member at Large | X |  |
| Trena Franck, Member at Large |  | X |
| Rachael Masillas, Member at Large | X |  |

\*       Joined Late
\*\*     Left Meeting Early
\*\*\*   Virtual Presence
\*\*\*\*     Resigned from Office

1. Call to Order at 6:02pm
2. RID Region IV Vision Statement: The vision of RID Region IV is to promote a community that inspires personal and professional transformation by offering cutting edge and innovative opportunities

that honor the evolving and diverse needs of its membership.

1. Board Reports
	1. President-Rebecca De Santis
		1. LC presentation “Transliterating vs Interpreting”
		2. Tim Farr is doing a follow up workshop December 10th
		3. Meet with new Region IV, Sonja Smith
		4. Participated in RID volunteer leadership fall workshop
	2. Vice President-Andrea Ginn
		1. No report
	3. Secretary-Julie Nagle
		1. Next meeting, mid-March 2017
			1. March 10th 4:00pm-6:00pm location TBA
	4. Treasurer-Mary Collard
		1. See attached-two documents
	5. Members at Large-
		1. Lesley Siegel
2. DCC/DGM report
3. $60/year for website upkeep
4. Working on website guide
5. Would like to get more specific info about NMRID/NAD conference to share at next DCC meeting
	* 1. Trena Franck
			1. No report
		2. Rachael Mesillas
			1. No report
6. Committee Reports
	1. Pro-Action: Barb Shaffer
		1. No report
	2. Fundraising: Rachel Mesillas
		1. Bake sale 9:00-6:00 at NMSD Dec 10
		2. Plans to set up “paint and coffee” event
	3. Scholarship: Cara Balestrieri
		1. As of the December 1st deadline for the performance test scholarship we have had two complete applications submitted.
7. One application is for a retest and one is for a first time testing candidate.
8. The committee has verified that the applications are complete and will submit our final decision to the board and then following approval notify the winners soon.
	1. Professional Development: Andrea Ginn
		1. Workshop December 10th
		2. Plans to use local talent in NM for upcoming workshops
		3. NMRID/NAD conference in July 22, 2017
	2. CMP: Monica Sower
		1. PINRA audit results back. We passed.
	3. Community Engagement: Erin Wilson
		1. LC Community event November 12th
9. Old Business
	1. None
10. New Business
	1. National Conference
		1. Two slots allotted to NM
			1. Board will discuss how to select these slots.
	2. Elections
		1. We will begin to find volunteers and getting timelines set up.
	3. $60.00 to Dexter for upkeep of website
		1. MOTION: Motion to include $60.00 a year allocated to Dexter to be paid as maintenance is done through out the year.

Meeting adjourned at 7:32pm

Action Steps to be taken:

1. **\*\*\*Action to be taken: Board will decide how how two slots for RID Conference will be allocated.**
2. **\*\*\*Action to be taken: NMRID board will begin to find volunteers to help with elections.**

Documentation of Motions passed:

1. **Motion 2016.15: Motion to include $60.00 a year allocated to Dexter to be paid as maintenance is done through out the year.**
	1. **Motioned by Andrea Ginn; seconded by Rebecca De Santis, passed unanimously**